



Founded 1888

# MANSHEAD SCHOOL

A Dunstable Ashton Foundation C of E Upper School  
Voluntary Aided

"In search of personal excellence"



A Specialist Science and Maths College

Headteacher: Jim Parker

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## **MANSHEAD CHURCH OF ENGLAND VA SCHOOL**

### **Admissions Criteria for 2009 Entry**

1. Admission to Manshead School is the responsibility of the Governors of the School in their capacity as an admissions authority.
2. As a Voluntary Aided Church of England School, the Governors annually review the admissions criteria, in order to preserve the historic link with the Ashton Foundation, whilst serving the needs of its local community.
3. Manshead welcomes applications from parents of all children, of the appropriate age, whatever their academic ability.
4. The Governors will admit 270 students (the admission number) per academic year to Year 9.
5. The Governors will admit children with a Statement of Special Educational Needs, that names Manshead School.
6. In the event of there being more applications to Year 9 than there are places available, the Governors will allocate places using the criteria and order of priority listed overleaf.



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## Manshead Upper School Admissions Criteria

- (i) Looked after children (see note 1 below)
  - (ii) Children whose home address is within the designated catchment area, at the time of application. Details regarding the designated area are shown on the map attached. (see note 2 below)
  - (iii) Children who are siblings, at the time of admission, of present students of Manshead School. (see note 3 below)
  - (iv) The children of a parent/guardian who, at the time of application, is a practising member of the Church of England. (see note 5 below)
  - (v) The children of a parent/guardian who, at the time of application, is a practising member of another Christian denomination. (see note 4 & 5 below)
  - (vi) Children attending Ashton Middle School.
  - (vii) The children of a parent/guardian who, at the time of application, is a practising member of another faith or religion. (see note 5 & 7 below)
  - (viii) Children attending either Streetfield or Five Oaks Middle School.
  - (ix) Children with very exceptional medical reasons (see note 9 below)
- NB The governors will give overriding priority to the admission of pupils who have a Statement of Special Educational Needs which names the school. Priority will also be given to the admission of pupils in accordance with the In-Year Fair Access Protocol.



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## NOTES TO ACCOMPANY CRITERIA LISTED ABOVE

1	Looked after children	The Children Act 1989 defines a child who is 'looked after' as a child or young person who is accommodated by the Local Authority (Section 20) or a child or young person who is the subject of a full care order (Section 38) or interim care order (Section 31).
2	'Home address'	A pupil's home address will be regarded as the address of the parents or guardians with parental responsibility with whom the child normally lives. This will not usually include grandparents, aunts or uncles. Where a child spends time with parents at more than one address, the address used to allocate a school place will be the one at which the pupil is ordinarily resident and where the child spends the majority of the school week (Mondays to Fridays) including nights. If there is any query on the home address this will be checked against official documentation.
3	'Siblings'	A sibling is defined as a brother or sister, or any other child who permanently resides at the same address and for whom the applicant has parental responsibility. That sibling must be in the school at the time of application and be likely to remain in the school at the proposed date of admission.
4	'Christian Denomination'	Those churches or groups with adherence to the doctrine of the Trinity.
5	'Practising Member'	Is defined as one who, for a period of six months prior to the time of application, has attended public worship at the church or religious meeting-place at least once in each calendar month. Applicants in these categories are required to provide confirmation of practice from the relevant religious leader in writing, on the application form, in the space provided.
7	'Other faiths and religions'	Those faiths, or religions practised, which are not Christian and are founded on a doctrine which worships a God(s).
9	'Medical Reasons'	'Very exceptional' medical grounds refers to cases where there are exceptional medical reasons which make it essential that a child should attend a particular school and where the preferred school is the only school locally that could meet the child's needs. A medical report from the child's doctor or consultant must be submitted with the application form, setting out valid medical reasons why it is essential for the child to be admitted to the school in question, and the difficulties that would be caused if the child had to attend another school. The comments of the Local Authority's medical officer may be sought to decide whether it is essential for a child to be admitted to the preferred school on medical grounds. Admission on medical grounds cannot be considered where the medical condition relates to that of a parent, brother or sister or other relative/childminder



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## INFORMATION FOR PARENTS

In the event of over-subscription, the determining factor, in each criterion, will be the geographical proximity to Manshead School as measured by a straight line measure using the Local Authority (LA) computerised system, from the Main Entrance of Manshead School to the front door of the applicant's residence. The Governors will not give priority within each criterion to children who meet other criteria.

Once all places have been allocated, unsuccessful applications, including late applications, will be placed on a waiting list. The list will be prioritised according to the Admissions Criteria.

Parents whose applications for a place are unsuccessful have the right to appeal to an independent panel against the decision and should do so, in the first instance, by writing to the Clerk to the Governing Body. One appeal per student will be granted in a single academic year.

If a place is offered, acceptance must be confirmed by returning the reply slip by the date shown at the bottom of the offer letter from the LA.